



City of Wilmington
Finance, Administration & Land Acquisition Committee
February 20, 2024 at 6:30 p.m.

Location & Time

Council Chambers
1165 S Water St
Wilmington, IL 60481

6:30 p.m. 02/20/2024

Agenda

1. Call to Order
2. Public Comment
(State your full name clearly; limit 3 minutes each per Ordinance 19-06-18-01)
3. Review and Approve Previous Meeting Minutes
4. Review and Consideration to Approve Accounting Reports
5. Other Business
6. Adjournment

**Finance, Administration
& Land Acquisition
Committee Members**

Kevin Kirwin, Co-chair
Ryan Jeffries, Co-chair
Dennis Vice
Ryan Knight
Leslie Allred
Jonathan Mietzner
Todd Holmes
Thomas Smith

CITY OF WILMINGTON
FINANCE, ADMINISTRATION & LAND ACQUISITION COMMITTEE
Tuesday, January 16, 2024, at 6:30 p.m.
Wilmington City Hall, Council Chambers
1165 S. Water Street, Wilmington IL

Committee Members in Attendance

Co-Chair, Kevin Kirwin
Co-Chair, Ryan Jeffries
Dennis Vice
Ryan Knight
Leslie Allred
Jonathan Mietzner
Todd Holmes
Thomas Smith

Other City Officials in Attendance

Mayor Ben Dietz, City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Public Works Director James Gretencord, and Deputy City Clerk Joie Ziller

The Finance, Administration & Land Acquisition Committee meeting was called to order at 6:30 P.M. by Alderperson Kirwin.

Public Comment

No public comment was made.

Approve Previous Meeting Minutes

Alderperson Mietzner made a motion and Alderperson Knight seconded to approve the December 19, 2023 meeting minutes as written and have them placed on file.

Upon roll call, the vote was:

AYES: **8** Mietzner, Knight, Vice, Allred, Jeffries, Kirwin, Smith, Holmes

NAYS: **0**

The motion carried.

Review and Consideration to Approve the Accounting Reports

The Committee reviewed the accounts payable report and agreed that this be approved at the January 16, 2024 Council meeting. Director Gross also provided the Committee December 2023 Summary of Utility Billing Memo, bank account summaries reconciled December 31, 2023, and summary trial balances related to the MFT Fund and TIF Fund.

Consideration to Approve the Will County Governmental League Invoice for 2024 Membership Dues for \$5,244.06

The Committee reviewed the invoice that was included in the agenda packet. The Committee agreed that this be approved under the consent agenda for the January 16, 2024 City Council meeting.

Review and Consideration an Amendment to the Ordinance Declaring Rules and Regulations Regarding Unscheduled Intercity Buses

The Committee reviewed the ordinance that was included in the agenda packet. The Committee

agreed that this ordinance be approved under the consent agenda for the January 16, 2024 City Council meeting.

Review and Consideration an Ordinance Approving and Authorizing an Intergovernmental Agreement Between the Joliet Arsenal Development Authority and the City of Wilmington

The Committee reviewed the information included in the agenda packet. The City requested assistance from JADA to help fund a portion of the City's Comprehensive Plan. JADA will assist the City with \$75,000.00 toward the funding of this important planning study. The Committee agreed that this be approved under the consent agenda for the January 16, 2024 City Council meeting.

Consideration and Approval to Allow the City Administrator to Ratify and Extend Building Permit #WI-22-134 until 08/17/2024

City Administrator Smith briefed the Committee on the request to extend the building permit. The Committee agreed that this be approved under the consent agenda for the January 16, 2024 City Council meeting.

Other Pertinent Information

No other pertinent information was discussed.

Adjournment

The motion to adjourn the meeting was made by Alderperson Mietzner and seconded by Alderperson Knight. Upon voice vote, all yes, and the motion carried. The meeting was adjourned at 7:03 P.M.

Respectfully submitted,

Joie Ziller
Deputy City Clerk