

**Minutes of the Committee of the Whole**  
**Wilmington City Hall**  
**1165 South Water Street**  
**May 9, 2023**

**Call to Order**

The Committee of the Whole meeting on May 9, 2023, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

**Roll Call**

Upon Roll Call by the Clerk the following members of the corporate authorities answered “Here” or “Present”:

**Alderspersons Present** Kirwin, Vice, Allred, Mietzner, Smith, Jeffries

**Alderspersons Absent** Knight, Holmes

**Quorum**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

**Other Officials in Attendance**

Also, in attendance were the City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Public Works Director James Gretencord, Building Inspector Jayson Walinski, ESDA Director Dennis Housman, Deputy City Clerk Joie Ziller

**Approve Previous Meeting Minutes**

Alderman Mietzner made a motion and Alderman Kirwin seconded to approve the April 11, 2023 meeting minutes and have them placed on file. Upon the voice vote, the motion carried.

**Public Comment**

No public comment was made.

**Mayor’s Report**

Mayor Dietz requested the Committee to consider a donation to the Wilmington School District Foundation for Excellence’s 24<sup>th</sup> Annual Golf Outing. After some discussion, the Committee agreed to sponsor the lunch in the amount of \$500. This will be placed on the May 16<sup>th</sup> Council agenda for approval.

Mayor Dietz announced that he now serves on the Board of Directors of the Heritage Corridor Destination RT 66.

**Administrator’s Report**

**Discussion – Downtown Wall Mural and Sign Easement Agreement**

The Committee discussed the proposed project as outlined in the memo presented in the agenda packet. The Committee was in favor of having the mural installed on the P.K. Arms building and advised the City Administrator to continue working with the property owner to get the formal agreement in place.

**Consideration to Approve Mobile Stage Rental Agreement for Let Freedom Rock Celebration**

The Committee reviewed the agreement for a stage rental. After some discussion, the Committee agreed to move this to the May 16, 2023, City Council meeting for full approval.

### **Catfish Day Committee**

#### **Consideration to Approve the Performance Agreement-Greg's Fender Benders in the amount of \$1,300**

The Committee reviewed the agreement for live entertainment at the Catfish Days Festival. After some discussion, the Committee agreed to move this to the May 16, 2023 City Council meeting for full approval.

### **Building Inspector's Report**

Nothing to report at this time.

### **Police & ESDA**

*Co-Chairs Alderman Mietzner & Alderman Allred*

#### **Chief of Police Monthly Summary Report**

Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet.

#### **Discussion – Hiring of Part-Time Police Officer**

Chief Zink informed the Committee that he would like to hire Dan Brimer as a Part-Time Police Officer. The Committee was in favor of retaining Dan Brimer as a part-time officer and agreed to move this to the May 16<sup>th</sup> Council agenda for full approval.

#### **Director of ESDA Monthly Summary Report**

The Committee reviewed the ESDA Report that Director Housman distributed at the meeting. No further discussion was had regarding the report.

#### **Other Pertinent Information**

No other pertinent information was discussed.

### **Ordinance & License Committee**

*Co-Chairs Alderman Kirwin & Alderman Knight*

#### **Consideration to Create a New Classification for Alcoholic Liquor Dealers-Movie Theater Concerts**

The Committee reviewed the draft ordinance creating a new liquor license. After some discussion, the Committee suggested changing the timeline to start serving be 60 minutes rather than 30 minutes and the license fee be set at \$500 per year.

#### **Consideration to Amend Section 52.06.01 of the Code of Ordinances-Dispute Procedures**

The Committee reviewed the memo and suggested changes to the ordinance. After some discussion, the Committee agreed to move the amended ordinance to the May 16, 2023 City Council meeting for full approval.

#### **Authorize an Exemption of City Code 150.89, Recreational Vehicles**

##### **707 S. Kankakee Street**

The Committee reviewed the exemption from the residents listed above. After some discussion, the Committee denied the request because the surface on which the trailer is being parked is not a hard surface such as gravel, asphalt, or concrete.

#### **Discussion – Chapter 100, Street Trees**

The Committee reviewed the memo and suggested changes to the ordinance. After some discussion, the Committee agreed to move the amended ordinance to the May 16, 2023 City Council meeting for full approval

#### **Other Pertinent Information**

No other pertinent information was discussed.

## **Buildings, Grounds, Parks, Health & Safety Committee**

*Co-Chairs Alderman Jeffries & Alderman Smith*

### **Consideration to Approve the Flower Faery Proposal for Seasonal Landscape Work**

The Committee reviewed the proposal as presented. After some discussion, the Committee agreed to move the proposal to the May 16, 2023, City Council meeting for full approval.

### **Discussion Request for Qualifications: Wilmington Comprehensive City and Master Parks Plan**

The Committee reviewed the RFQ as prepared by City Administrator Smith.

### **Other Pertinent Information**

No other pertinent information was discussed.

## **Water, Sewer, Streets and Alleys Committee**

*Co-Chairs Alderman Vice & Alderman Holmes*

### **Director of Public Works Monthly Summary Report**

Director Gretencord briefed the Council on the monthly happenings within the department. This report was included in the agenda packet.

### **Consideration to Approve Proposal for Construction and Installation of Three Traffic Gates at the North and South Island Parks**

The Committee reviewed the proposals as presented. The Committee agreed to move forward with accepting the proposal from Acosta Fence Corp in the amount of \$11,450 and move it to May 16, 2023, City Council agenda for full approval.

### **Consideration to Approve Proposal for Epoxy Flooring at City Hall**

The Committee reviewed the quotes as presented in the agenda packet. The Committee agreed to move forward with accepting the proposal from Perfect Epoxy Floor Coating in the amount of \$11,500 and move it to May 16, 2023, City Council agenda for full approval.

### **Other Pertinent Information**

No other pertinent information was discussed.

## **Personnel & Collective Bargaining Committee**

*Co-Chairs Alderman Mietzner & Alderman Holmes*

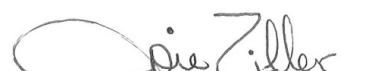
### **Other Pertinent Information**

No other pertinent information was discussed.

## **Adjournment**

The motion to adjourn the meeting was made by Alderman Vice and seconded by Alderman Jeffries. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on May 9, 2023, adjourned at 7:07 p.m.

Respectfully submitted,

  
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Joie Ziller, Deputy City Clerk