

Minutes of the Committee of the Whole
Wilmington City Hall
1165 South Water Street
August 8, 2023

Call to Order

The Committee of the Whole meeting on August 8, 2023, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered “Here” or “Present”:

Alderspersons Present Kirwin, Jeffries, Knight, Vice, Mietzner, Holmes, Smith

Alderperson Absent Allred

Quorum

There were sufficient members of the corporate authorities in attendance to constitute a quorum, so the meeting was declared in order.

Other Officials in Attendance

Also, in attendance was the City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Director of Public Works James Gretencord, ESDA Director Dennis Housman, Deputy City Clerk Joie Ziller

Approve Previous Meeting Minutes

Alderperson Mietzner made a motion and Alderperson Kirwin seconded to approve the July 11, 2023 meeting minutes and have them placed on file. Upon the voice vote, 7 yes, the motion carried.

Public Comment

No public comment was made.

Mayor’s Report

Mayor Dietz provided a recap on the delay for the road project. Construction will now begin August 14, 2023- starting with N. Water Street, Kahler Road (blacktop), Daniels Street and Kahler Road (tar & chip).

Administrator’s Report

Discussion and Direction to Place the Heritage Corridor Destinations Convention and Visitors Bureau Invoice in the Amount of \$5,000 on the 08-15-2023 City Council Agenda for Approval

The Committee reviewed and discussed the memo included with the agenda packet. After their discussion, they agreed to move this to the August 15th Council agenda for full approval.

Discussion and Direction to Place the 2023 Powering Safe Communities Grant Acceptance Form on the 08-15-2023 City Council Agenda for Approval

The Committee reviewed and discussed the memo included with the agenda packet. After their discussion, they agreed to move this to the August 15th Council agenda for full approval.

Discussion and Direction to Place the American Rescue Plan Intergovernmental Agreement Related to the Subrecipient Grant for Dam Modifications with Will County on the 08-15-2023 City Council for Approval

The Committee reviewed and discussed the memo included with the agenda packet. After their discussion, they agreed to move this to the August 15th Council agenda for full approval.

Discussion and Direction on RFQs Received for Comprehensive Plan and Master Parks Plan

The Committee reviewed the qualifications as received. After some discussion, their direction was that these be discussed with the Planning & Zoning Commission, and from there the Commission can make their recommendation to the Council.

Route 66 National Historic Trail

Administrator Smith informed the Committee that communities along and adjacent to Route 66 are writing support letters to Congress to designate Route 66 a National Historic Trail to help preserve and promote the route itself as well as increase economic opportunities. The Committee was in favor of the City also sending a support letter.

Building Inspector's Report

July Report

The Committee reviewed the report as included in the agenda packet.

Discussion and Direction Regarding 313 N. Main Street

The Committee reviewed the letter included with the agenda packet and agreed that the property needs to be maintained by a professional contractor. Once the contractor has completed services, the City will place a lien on the property covering all costs the City paid to the contractor. The Committee was in favor of starting the foreclosure process.

Police & ESDA

Co-Chairs Alderpersons Mietzner & Alderman Allred

Chief of Police Monthly Summary Report

Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet.

Discussion and Consideration to Purchase a Drone for the Police Department

Chief Zink provided a memo and quotes regarding the purchase of a drone. The Committee agreed with Chief Zink's recommendation and that this be placed on the August 15, 2023, City Council agenda for full approval.

Director of ESDA Monthly Summary Report

The Committee reviewed the ESDA Report as prepared by Director Housman. No further discussion was had regarding the report.

Other Pertinent Information

No other pertinent information was discussed.

Ordinance & License Committee

Co-Chairs Alderpersons Kirwin & Alderman Knight

Discussion and Direction to Place Façade Improvement Program Grant Award to The Mar Theatre on the 08-15-2023 City Council Agenda

The Committee reviewed the memo and application provided in the agenda packet. The Committee was in favor of moving this to the August 15th Council meeting for a full vote.

Discussion and Consideration to Approve the Ordinance Amending Section 74.02 Regarding the Operation of Golf Carts Within the City

The Committee reviewed the draft ordinance provided in the agenda packet. The Committee was in favor of moving this ordinance to a Council meeting for a full vote. Mayor Dietz requested that this ordinance not be passed until after the warning signs and markings of the crossings are complete. This ordinance will be placed on a future Council agenda for approval.

Discussion and Consideration to Amend Section 91.03, Nuisance Greenery

The Committee reviewed the draft ordinance provided in the agenda packet. The Committee was in favor of moving this ordinance to the August 15th Council meeting for a full vote.

Discussion and Consideration to Amend Food Truck Permit Fee

The Committee reviewed the spreadsheet with permit fees gathered from surrounding communities. The Committee agreed that the annual fee should be \$250.00 per year. A draft amending the ordinance will be reviewed at the next Committee of the Whole meeting on September 12, 2023.

Discussion and Consideration to Amend Section, 30.09, Compensation of Certain Officers and Officials

After some discussion by the Committee, it was suggested that the spreadsheet with salaries gathered from surrounding communities be reviewed more closely and discussed at a future Committee meeting.

Discussion and Consideration to Amend Section, 31.143, Compensation of Deputy City Clerk

After some discussion by the Committee, this was tabled to a future Committee meeting.

Other Pertinent Information

No other pertinent information was discussed.

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs Alderpersons Jeffries & Alderman Smith

Discussion and Consideration to Approve the Invoice in the Amount of \$16,088 Submitted by A.R. Brown Construction for the City Hall Rehab Project

The Committee reviewed the quote as provided in the agenda packet. After some discussion, the Committee agreed that this be placed on the August 15, 2023, City Council agenda for full approval.

Other Pertinent Information

No other pertinent information was discussed.

Water, Sewer, Streets and Alleys Committee

Co-Chairs Alderpersons Vice & Alderman Holmes

Director of Public Works Monthly Summary Report

The Committee reviewed Director Gretencord's monthly report included in the agenda packet.

Discussion and Consideration to Approve the Wesa Automation Proposal for \$20,312 to Reconfigure and Install the SCADA Improvements to the North Island Lift Station

The Committee reviewed the memo prepared by Director Gretencord regarding the North Island Lift Station. The Committee agreed to move forward with accepting the proposal from Wesa Automation and move it to August 15, 2023, City Council agenda for full approval.

Discussion and Consideration to Approve the Wesa Automation Proposal for \$8,950 for Improvements to the Riverwood Lift Station SCADA System

The Committee reviewed the memo prepared by Director Gretencord regarding the Riverwood Lift Station. The Committee agreed to move forward with accepting the proposal from Wesa Automation and move it to August 15, 2023, City Council agenda for full approval.

Other Pertinent Information

Alderperson Vice stated that the street name sign at Joliet and Lafayette are missing and also requested that the school zone speed limits signs on Main Street by St. Rose could be removed considering there is no school at that location anymore.

City Engineer Casey McCollum distributed three exhibits related to the Water Street parking markings. Once the paving project is complete the Committee agreed that the markings be added to the street as rendered in exhibit A.

Personnel & Collective Bargaining Committee

Co-Chairs Alderpersons Mietzner & Alderman Holmes

Other Pertinent Information

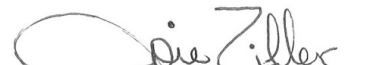
No other pertinent information was discussed.

Adjournment

The motion to adjourn the meeting was made by Alderperson Holmes and seconded by Alderperson Mietzner.

Upon the voice vote, the motion carried. The Committee of the Whole Meeting held on August 8, 2023, adjourned at 7:28 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk