

**Minutes of the Committee of the Whole**  
**Wilmington City Hall**  
**1165 South Water Street**  
**September 13, 2022**

**Call to Order**

The Committee of the Whole meeting on September 13, 2022, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

**Roll Call**

Upon Roll Call by the Clerk the following members of the corporate authorities answered "Here" or "Present":

**Aldermen Present** Kirwin, Jeffries, Vice, Knight, Allred, Smith, Mietzner, Holmes

**Quorum**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

**Other Officials in Attendance**

Also, in attendance were the City Administrator Jeannine Smith, Chief of Police Joe Mitchell, and Deputy City Clerk Joie Ziller.

**Approve Previous Meeting Minutes**

Alderman Kirwin made a motion and Alderman Jeffries seconded to approve the August 9, 2022 meeting minutes and have them placed on file. **Upon the voice vote, 8 yes, the motion carried.**

**Public Comment**

No public comment was made.

**Administrator's Report**

Administrator Smith stated that she is in process of conducting interviews for the open Finance Director position.

Administrator Smith presented the results of the SWOT Analysis conducted with City Employees, the City Council & Planning & Zoning Commissioners, Local Government Officials, and Local Businesses. The analysis is currently open to the public for comments until September 30, 2022.

Jamie Nagel, a representative from ReneSola Power and Jon Simon, a representative from Kimley-Horn gave a brief presentation of a proposed solar farm along West River Road near the intersection of Coal City Road.

**Building Inspector's Report**

The Building Inspector's report was provided in the agenda packet. No further discussion was had regarding this report.

**Police & ESDA**

*Co-Chairs Alderman Mietzner & Alderman Allred*

**Chief of Police Monthly Summary Report**

Chief Mitchell briefed the Council on the monthly happenings within the department. This report was included with the meeting agenda packet.

**Director of ESDA Monthly Summary Report**

The Committee reviewed the ESDA Report included in the agenda packet as prepared by Director Housman. No further discussion was had regarding the report.

**Other Pertinent Information**

No other pertinent information was discussed.

**Ordinance & License Committee**

*Co-Chairs Alderman Kirwin & Alderman Knight*

**Other Pertinent Information**

Administrator Smith informed the Committee that the Planning & Zoning Commission continued their public hearing from September 12, 2022, until October 6, 2022, regarding the text amendment to chapter 150 – a zoning ordinance of the City of Wilmington code of ordinances to include procedures that allow for the City of Wilmington to designate official historic landmarks within the City of Wilmington on public and private property and to provide for regulations of such historic landmarks, including the prohibition to construct, move, alter, change, make an addition to, make any improvement to, add structures or buildings on a lot or tract with a designated historical landmark, demolish or remove the exterior or any aspect of the exterior of any designated historic landmark.

**Buildings, Grounds, Parks, Health & Safety Committee**

*Co-Chairs Alderman Jeffries & Alderman Smith*

**Discussion regarding Creation of Master Plan for City of Wilmington Parks**

After some discussion, the Committee agreed to seek bids for professional services to create a master plan for the City’s parks. Currently, the expenditures for the creation of a said plan are not included in the budget therefore this would be added to the FY 2024 budget.

**Other Pertinent Information**

No other pertinent information was discussed.

**Water, Sewer, Streets and Alleys Committee**

*Co-Chairs Alderman Vice & Alderman Holmes*

**Director of Public Works Monthly Summary Report**

Director Gretencord briefed the Council on the monthly happenings within the department. This report was included in the agenda packet.

**Other Pertinent Information**

No other pertinent information was discussed.

**Personnel & Collective Bargaining Committee**

*Co-Chairs Alderman Mietzner & Alderman Holmes*

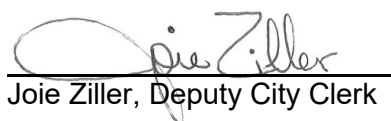
**Other Pertinent Information**

No other pertinent information was discussed.

**Adjournment**

The motion to adjourn the meeting was made by Alderman Allred and seconded by Alderman Homes. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on September 13, 2022, adjourned at 6:47 p.m.

Respectfully submitted,

  
Joie Ziller, Deputy City Clerk