



**City of Wilmington  
Finance, Administration & Land Acquisition Committee  
November 21, 2023 at 6:30 p.m.**

**Location & Time**

Council Chambers  
1165 S Water St  
Wilmington, IL 60481

6:30 p.m. 11/21/2023

**Agenda**

1. Call to Order
2. Review and Approve Previous Meeting Minutes
3. Public Comment  
*(State your full name clearly; limit 3 minutes each per Ordinance 19-06-18-01)*
4. Review and Consideration to Approve Accounting Reports
5. Other Pertinent Information
6. Adjournment

**Finance, Administration  
& Land Acquisition  
Committee Members**

Kevin Kirwin, Co-chair  
Ryan Jeffries, Co-chair  
Dennis Vice  
Ryan Knight  
Leslie Allred  
Jonathan Mietzner  
Todd Holmes  
Thomas Smith

**CITY OF WILMINGTON**  
**FINANCE, ADMINISTRATION & LAND ACQUISITION COMMITTEE**  
**Tuesday, October 17, 2023, at 6:30 p.m.**  
**Wilmington City Hall, Council Chambers**  
**1165 S. Water Street, Wilmington IL**

**Committee Members in Attendance**

Co-Chair, Kevin Kirwin  
Co-Chair, Ryan Jeffries  
Dennis Vice  
Ryan Knight  
Leslie Allred  
Jonathan Mietzner

**Committee Members Absent**

Todd Holmes  
Thomas Smith

**Other City Officials in Attendance**

Mayor Ben Dietz, City Administrator Jeannine Smith, Finance Director Nancy Gross, Deputy Chief of Police Justin Dole, Public Works Director James Gretencord, and Deputy City Clerk Joie Ziller

The meeting of the Finance, Administration & Land Acquisition Committee was called to order at 6:30 P.M. by Alderperson Kirwin.

**Approve Previous Meeting Minutes**

Alderperson Mietzner made a motion and Alderperson Vice seconded to approve the September 19, 2023 meeting minutes as written and have them placed on file.

Upon roll call, the vote was:

**AYES:**        6    Mietzner, Vice, Kirwin, Jeffries, Allred, Knight

**NAYS:**        0

**ABSENT:**    2    Smith, Holmes

The motion carried.

**Public Comment**

No public comment was made.

**Review and Consideration to Approve the Accounting Reports**

The Committee reviewed the accounts payable report as presented in the agenda packet. Alderperson Knight made a motion, and Alderperson Jeffries seconded to approve the Accounts Payable report as presented and move them to the October 17, 2023, City Council meeting for a full vote. The motion carried.

**Other Pertinent Information**

Finance Director Gross distributed to the Committee a summary of the Utility Billing Memo. Finance Director Gross presented and reviewed the Treasurer's Report to the Committee.

Mayor Dietz's questioned if the City had \$80,000 in reserve funds. Finance Director Gross confirmed, yes.

**Adjournment**

The motion to adjourn the meeting was made by Alderperson Jeffries and seconded by Alderperson Knight. Upon voice vote, all yes, and the motion carried. The meeting was adjourned at 6:43 P.M.

Respectfully submitted,

Joie Ziller  
Deputy City Clerk